

How to Add, View & Check Material

Disclaimers

The information contained in this document is the proprietary and exclusive property of Sage Software Sdn. Bhd. except as otherwise indicated. No part of this document, in whole or in part, may be reproduced, stored, transmitted, or used for design purposes without the prior written permission of Sage Software Sdn Bhd. The information contained in this document is subject to change without notice. The information in this document is provided for informational purposes only.

Privacy

Information This document may contain information of a sensitive nature. This information should not be given to persons other than those who are involved in the Project, Name project or who will become involved during the lifecycle

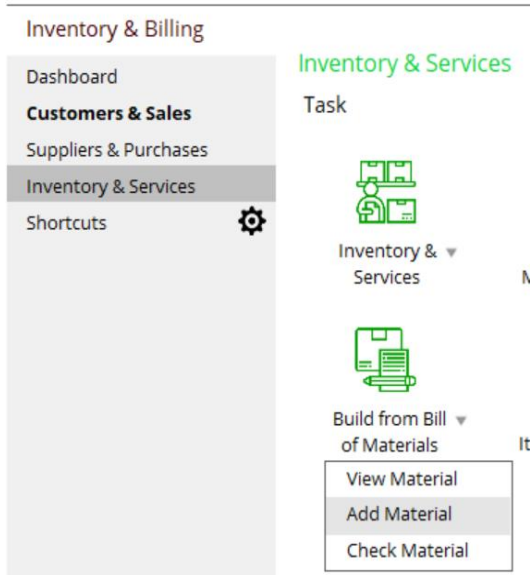
Document Change Control

Version	Date	Author	Summary of Changes
9.9.5.0	19/5/2020	Shaalini	Initial Creation

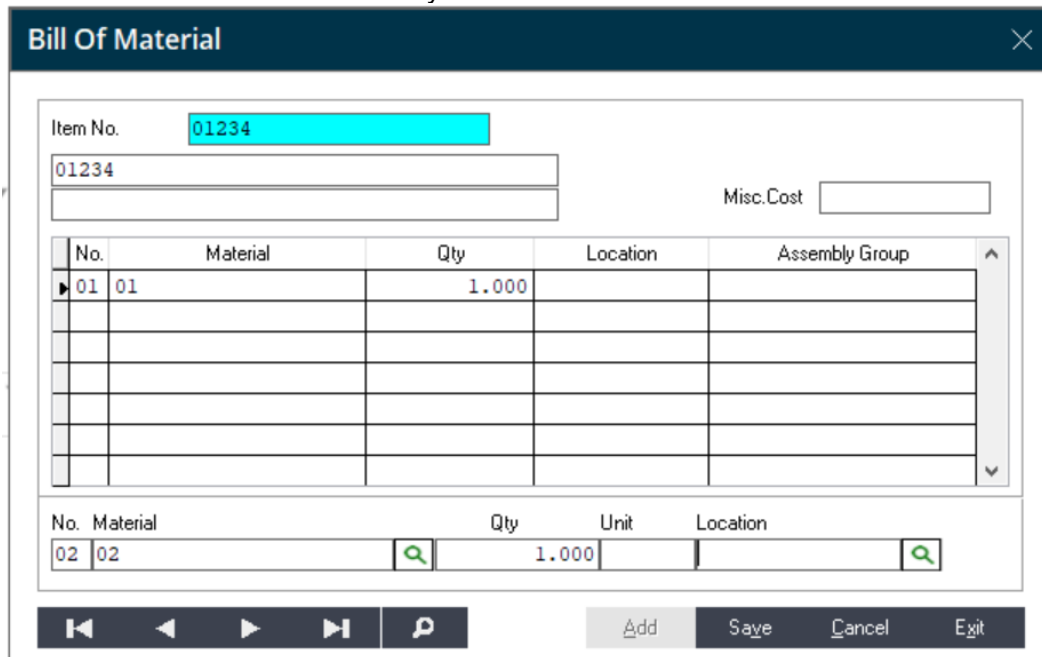
Open UBS Inventory & Billing:

ADD MATERIAL

1. Go to Inventory & Services > Build from Bill of Materia > Add Material

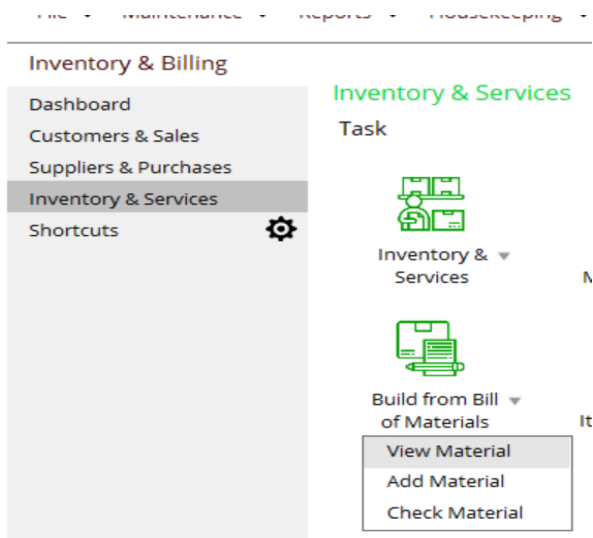


2. Choose the Item No. > Add > Key in the Materials

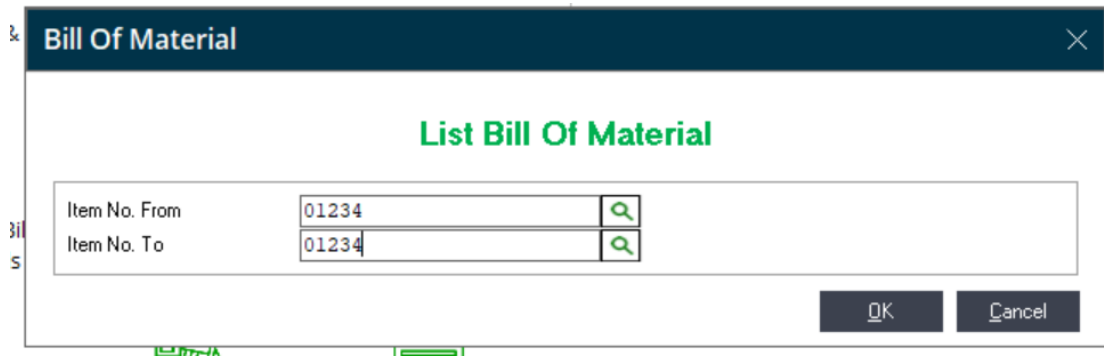


VIEW MATERIAL

1. Go to Inventory & Services > Build from Bill of Materia > View Material



2. Key in the Item No. > OK



CHECK MATERIAL

1. Go to Inventory & Services > Build from Bill of Materia > Check Material



2. Key in the BOM No. > OK

