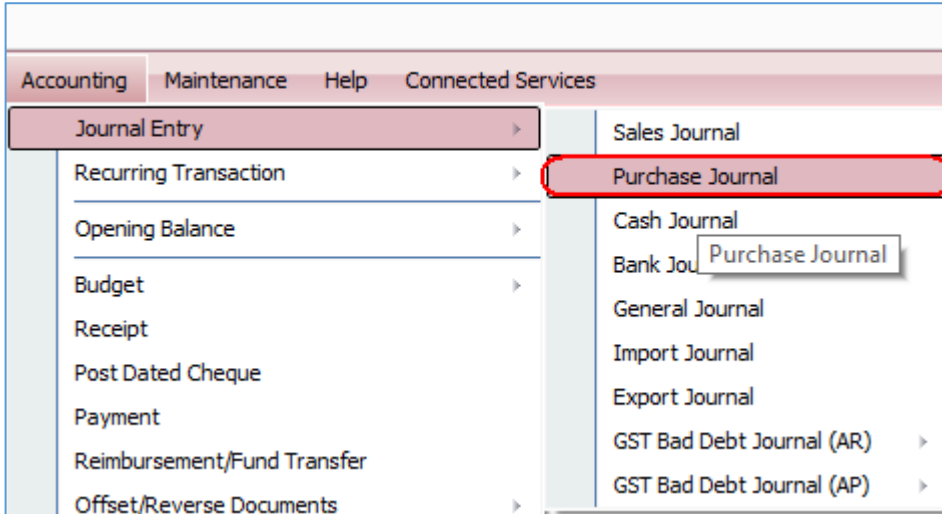


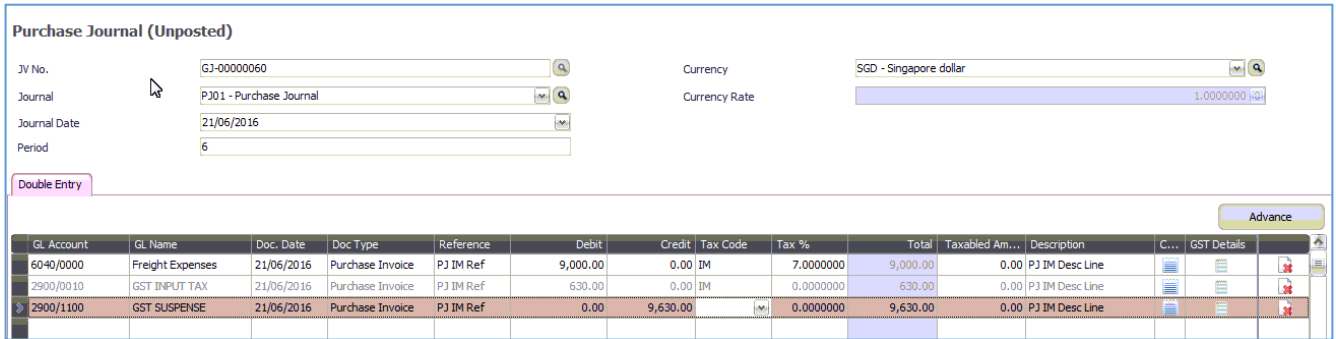
Know-how- Insert IM Transaction by Journal(SG Version)

By Purchase Journal (With Base GST GL)

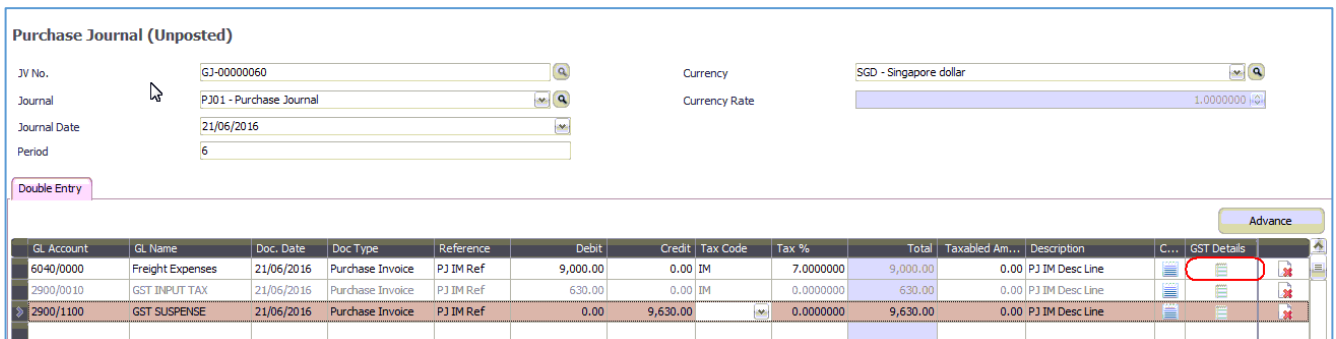
1. Login into Sage 50-> Go to Accounting->Purchase journal->Click New



2. Enter the journal entry as below:



3. Click on the GST details, insert the GST Supplier invoice information:



4. Fill in the GST details->Save:

GST Details

Close Save

Company Name * PJ Company

Company Registration No. : PJ Com Reg

GST Registration No. : PJ GST

Invoice No. * PJ Invoice

Invoice Date * 05/05/2016

Taxable Amount * 9000.00

Description * PJ Desc

5. After Save GST details-> Save the journal-> Post->

Purchase Journal (Posted)

JV No. GJ-00000060 Currency SGD - Singapore dollar

Journal P301 - Purchase Journal Currency Rate 1.0000000

Journal Date 21/06/2016

Period 6

Double Entry

GL Account	GL Name	Doc. Date	Doc Type	Reference	Debit	Credit	Tax Code	Tax %	Total	Taxable A...	Description	...	GST De...
6040/0000	Freight Expenses	21/06/2016	Purchase Invoice	PJ IM Ref	9,000.00	0.00	IM	7.0000000	9,000.00	0.00	PJ IM Desc Line		
2900/0010	GST INPUT TAX	21/06/2016	Purchase Invoice	PJ IM Ref	630.00	0.00	IM	0.0000000	630.00	0.00	PJ IM Desc Line		
2900/1100	GST SUSPENSE	21/06/2016	Purchase Invoice	PJ IM Ref	0.00	9,630.00		0.0000000	9,630.00	0.00	PJ IM Desc Line		

Advance

6. Go to Accounting-> Tax reports->Tax report->

Home Page Journal Entry Listing - Purc... Journal Entry Tax Report

Tax Report

Close Generate Report Tax Report

Date From 01/06/2016 To 30/06/2016

Transaction Type Tax Code

Use Document Date Use Journal Date

Important note:
The amount shown in the report is presented in tax reporting currency.

XYZ Pte Ltd
Tax Report
01/06/2016 To 30/06/2016

Transaction Type : All Page 1 of 1
Printed On : 21/06/2016
Printed By : sage

Doc Date	Ref No.	Description	Taxable Amt	GST Amt
21/06/2016	PJ IM Ref	7% GST paid to Singapore Customs on the import of goods into Singapore PJ IM Desc Line	9,000.00	630.00
Total			9,000.00	630.00

7. Go to Accounting->Tax reports->GST Return SG

Home Page Journal Entry Listing - Purc... Journal Entry Tax Report GST Return			
Sales (Supplies)			
Standard-Rated Sales	0.00	Total Value of Standard-rated Supplies	0.00
Less:Discounts Returns	0.00		
Zero-Rated Sales	0.00	Total Value of Zero-rated Supplies	0.00
Less:Discounts Returns	0.00		
Exempt:Sales	0.	Total Value of Exempt Supplies	0.
Less:Discounts Returns	0.		
		Total Value of (1) + (2) + (3)	0.00
Sales Tax collected	0.00	Total Sales Tax collected	0.00
Less: Sales Tax adjustment (Credit Note)	0.00		
Purchases			
Standard-Rated Purchases	0.00	Total Value of Taxable Purchase	9,000.00
Less:Discounts Returns	0.		
Imports	9,000.00		
Less:Discounts Returns	0.		
Zero-Rated Purchase	0.00		
Less:Discounts Returns	0.		
Exempt:Purchase	0.		
Less:Discounts Returns	0.		
		Total Purchase Tax paid	630.00
Purchase Tax Paid	630.00		
Less: PurchaseTax adjustment (Debit Note)	0.		

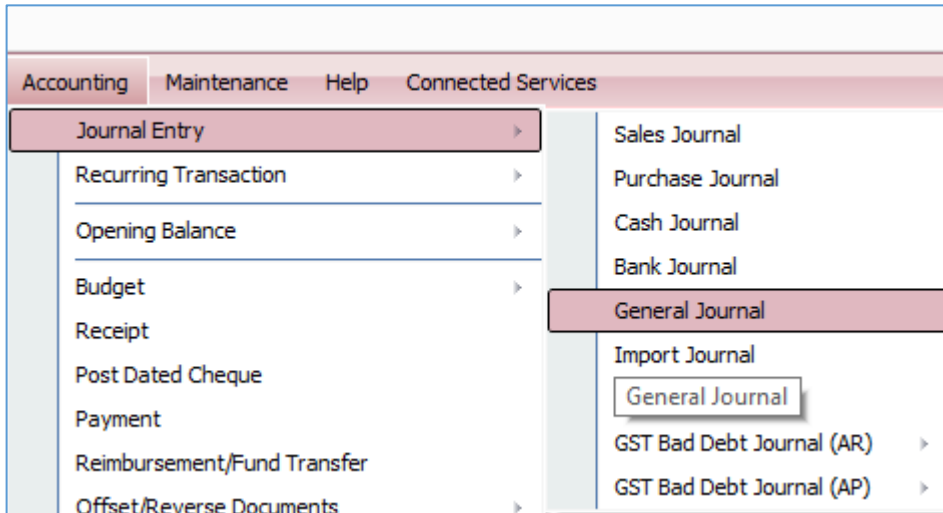
8. Go to Accounting->Tax reports->IAF Generator

```

IAF Generator 21-06-2016 11-34-46 - Notepad
File Edit Format View Help
CompInfoStart |
CompanyName | CompanyUEN | GSTNo | PeriodStart | PeriodEnd | IAFCreationDate | ProductVersion | IAFVersion |
XYZ Pte Ltd | GST123456789 | 2016-06-01 | 2016-06-30 | 2016-06-21 | Sage 50 Business Premium 1.9 | IAFV1.0.0 |
CompInfoEnd |
PurcDataStart |
SupplierName | SupplierUEN | InvoiceDate | InvoiceNo | PermitNo | LineNo | ProductDescription | PurchaseValueSGD | GSTValueSGD | TaxCode | FCYCode |
PJ Company | 2016-06-01 | PJ IM Ref | 1 | 9000.0000000 | 630.0000000 | IM | XXX | 0.00 | 0.00 |
PurcDataEnd | 9000.0000000 | 630.0000000 | 1 |
SuppDataStart |
CustomerName | CustomerUEN | InvoiceDate | InvoiceNo | LineNo | ProductDescription | SupplyValueSGD | GSTValueSGD | TaxCode | Country | FCYCode |
SuppDataEnd | 0.00 | 0.00 | 0 |
GLDataStart |
TransactionDate | AccountID | AccountName | TransactionDescription | Name | TransactionID | SourceDocumentID | SourceType | Debit | Credit | Balance |
2016-06-01 | 1010/0000 | Cash on Hand | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1020/0000 | Hitamoto Bank | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1030/0000 | Bank 2 | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1040/0000 | MpayMachine | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1110/0000 | Trade Debtor | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1150/0000 | Sundry Debtor | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1170/0000 | Accrued Debtors | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1200/0000 | Inventory - Product | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1201/0000 | Inventory - Cleaning Supplies | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1510/0000 | Furniture & Fixtures | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1520/0000 | Equipments | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1530/0000 | Buildings | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1710/0000 | Accum. Depreciation - Furniture | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1720/0000 | Accum. Depreciation - Equipments | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1730/0000 | Accum. Depreciation - Buildings | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1900/0000 | Prepaid Expenses | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1910/0000 | Deposits | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1920/0000 | Purchase Tax | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 1990/0000 | work in Progress | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 2110/0000 | Trade Creditor | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
2016-06-01 | 2150/0000 | Sundry Creditor | OPENING BALANCE | | | | | | 0.00 | 0.00 | 0.00 |
    
```

By General Journal (Without Base GST GL)

1. Login into Sage 50-> Go to Accounting->General Journal->Click New



2. Enter the journal entry as below:

General Journal (Unposted)

JV No. GJ-0000063 Currency SGD - Singapore dollar
 Journal GJ01 - General Journal Currency Rate 1.0000000
 Journal Date 21/07/2016
 Period 7

Double Entry

GL Account	GL Name	Doc. Date	Reference	Debit	Credit	Tax Code	Tax %	Total	Description	C...	GST Details
2900/0010	GST INPUT TAX	21/07/2016	GJ IM	630.00	0.00	IM	7.0000000	630.00	GJ IM DESC		
2900/1100	GST SUSPENSE	21/07/2016	GJ IM	0.00	630.00		0.0000000	630.00	GJ IM DESC		

3. Click on the GST details, insert the GST Supplier invoice information:

General Journal (Unposted)

JV No. GJ-0000063 Currency SGD - Singapore dollar
 Journal GJ01 - General Journal Currency Rate 1.0000000
 Journal Date 21/07/2016
 Period 7

Double Entry

GL Account	GL Name	Doc. Date	Reference	Debit	Credit	Tax Code	Tax %	Total	Description	C...	GST Details
2900/0010	GST INPUT TAX	21/07/2016	GJ IM	630.00	0.00	IM	7.0000000	630.00	GJ IM DESC		
2900/1100	GST SUSPENSE	21/07/2016	GJ IM	0.00	630.00		0.0000000	630.00	GJ IM DESC		

4. Fill in the GST details->Save:

GST Details

Close Save

Company Name * GJ Company

Company Registration No. : GJ Comp Reg

GST Registration No. : GJ GST Reg

Invoice No. * GJ Inv

Invoice Date * 06/06/2016

Taxable Amount * 9000.00

Description * GJ Descp

5. After Save GST details-> Save the journal-> Post->

General Journal (Posted)

JV No. GJ-00000063 Currency SGD - Singapore dollar

Journal GJ01 - General Journal Currency Rate 1.0000000

Journal Date 21/07/2016

Period 7

Double Entry

Advance

GL Account	GL Name	Doc. Date	Reference	Debit	Credit	Tax Code	Tax %	Total	Description
2900/0010	GST INPUT TAX	21/07/2016	GJ IM	630.00	0.00	IM	7.0000000	630.00	GJ IM DESC
2900/1100	GST SUSPENSE	21/07/2016	GJ IM	0.00	630.00		0.0000000	630.00	GJ IM DESC

6. Go to Accounting-> Tax reports->Tax report->

Home Page Journal Entry Listing - Gen... Journal Entry Listing - Purc... Journal Entry Tax Report

Tax Report

Close Generate Report Tax Report

Date From 01/07/2016 To 31/07/2016

Transaction Type

Tax Code

Use Document Date Use Journal Date

Important note:
The amount shown in the report is presented in tax reporting currency.

XYZ Pte Ltd
Tax Report
01/07/2016 To 31/07/2016

Transaction Type: All Page 1 of 1
Printed On : 21/06/2016
Printed By : sage

Doc Date	Ref. No.	Description	Taxable Amt	GST Amt
	IM	7% GST paid to Singapore Customs on the import of goods into Singapore		
06/06/2016	GJ Inv	GJ Descp	9,000.00	630.00
Total			9,000.00	630.00

7. Go to Accounting->Tax reports->GST Return SG

Sales (Supplies)			
Standard-Rated Sales	0.00	Total Value of Standard-rated Supplies	0.00
Less:Discounts Returns	0.00		
Zero-Rated Sales	0.00	Total Value of Zero-rated Supplies	0.00
Less:Discounts Returns	0.00		
Exempt:Sales	0.	Total Value of Exempt Supplies	0.
Less:Discounts Returns	0.		
Total Value of (1) + (2) + (3)			0.00
Sales Tax collected	0.00	Total Sales Tax collected	0.00
Less: Sales Tax adjustment (Credit Note)	0.00		
Purchases			
Standard-Rated Purchases	0.00	Total Value of Taxable Purchase	9,000.00
Less:Discounts Returns	0.		
Imports	9,000.00		
Less:Discounts Returns	0.		
Zero-Rated Purchase	0.00		
Less:Discounts Returns	0.		
Exempt:Purchase	0.		
Less:Discounts Returns	0.		
Purchase Tax Paid	630.00	Total Purchase Tax paid	630.00
Less: PurchaseTax adjustment (Debit Note)	0.		

8. Go to Accounting->Tax reports->IAF Generator

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IAF Generator 21-06-2016 11-54-10 - Notepad
File Edit Format View Help
CompInfoStart |
Company Name | Company UEN | GST No | Period Start | Period End | IAF Creation Date | Product Version | IAF Version |
XYZ Pte Ltd | GST123456789 | 2016-07-01 | 2016-07-31 | 2016-06-21 | Sage 50 Business Premium 1.9 | IAFV1.0.0 |
CompInfoEnd |
PurcDataStart |
Supplier Name | Supplier UEN | Invoice Date | Invoice No | Permit No | Line No | Product Description | Purchase Value SGD | GST Value SGD | Tax Code | FCY Code |
GJ Company | 2016-06-06 | GJ Inv | 1 | GJ Descp | 9000.0000000 | 630.0000000 | IM | XXX | 0.00 | 0.00 |
PurcDataEnd | 9000.0000000 | 630.0000000 | 1 |
SuppDataStart |
Customer Name | Customer UEN | Invoice Date | Invoice No | Line No | Product Description | Supply Value SGD | GST Value SGD | Tax Code | Country | FCY Code |
SuppDataEnd | 0.00 | 0.00 | 0 |
GLDataStart |
Transaction Date | Account ID | Account Name | Transaction Description | Name | Transaction ID | Source Document ID | Source Type | Debit | Credit | Balance |
2016-07-01 | 1010/0000 | Cash on Hand | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1020/0000 | Hitamoto Bank | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1030/0000 | Bank 2 | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1040/0000 | MpayMachine | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1110/0000 | Trade Debtor | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1150/0000 | Sundry Debtor | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1170/0000 | Accrued Debtors | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1200/0000 | Inventory - Product | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1201/0000 | Inventory - Cleaning Supplies | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1510/0000 | Furniture & Fixtures | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1520/0000 | Equipments | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1530/0000 | Buildings | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1710/0000 | Accum. Depreciation - Furniture | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1720/0000 | Accum. Depreciation - Equipments | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1730/0000 | Accum. Depreciation - Buildings | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1900/0000 | Prepaid Expenses | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1910/0000 | Deposits | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1920/0000 | Purchase Tax | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 1990/0000 | work in Progress | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 2110/0000 | Trade Creditor | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
2016-07-01 | 2150/0000 | Sundry Creditor | OPENING BALANCE |  |  |  |  | 0.00 | 0.00 | 0.00 |
    
```

END