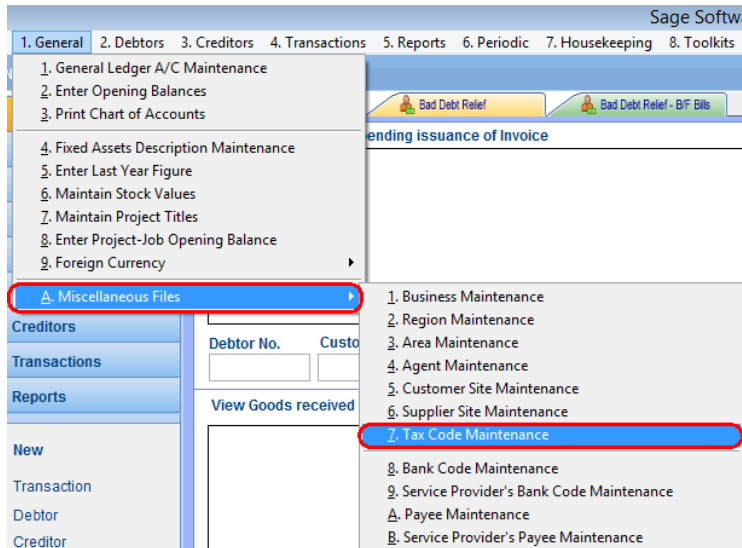


Know-how – Add Tax Code and Mapping into GST-03 – UBS

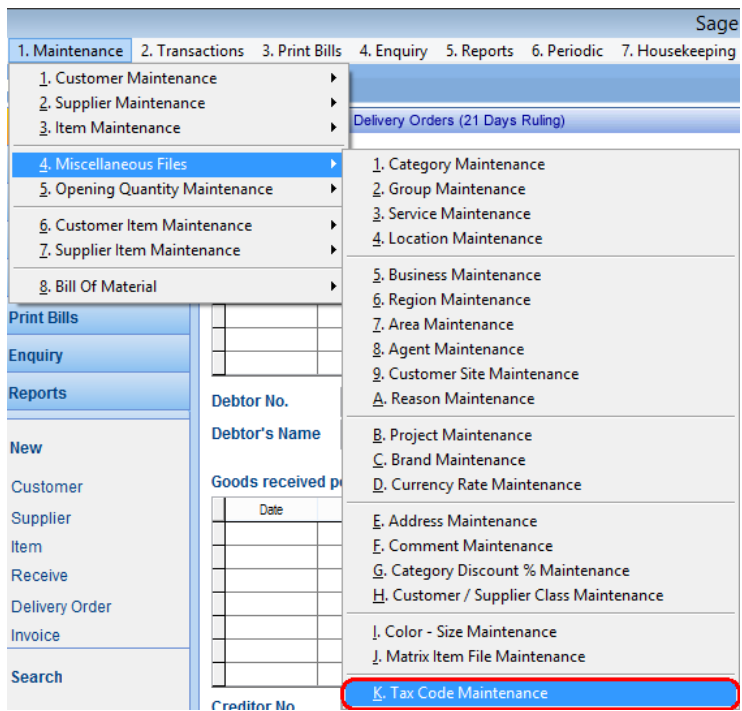
In Sage UBS Accounting:

General -> Miscellaneous Files-> Tax Code Maintenance

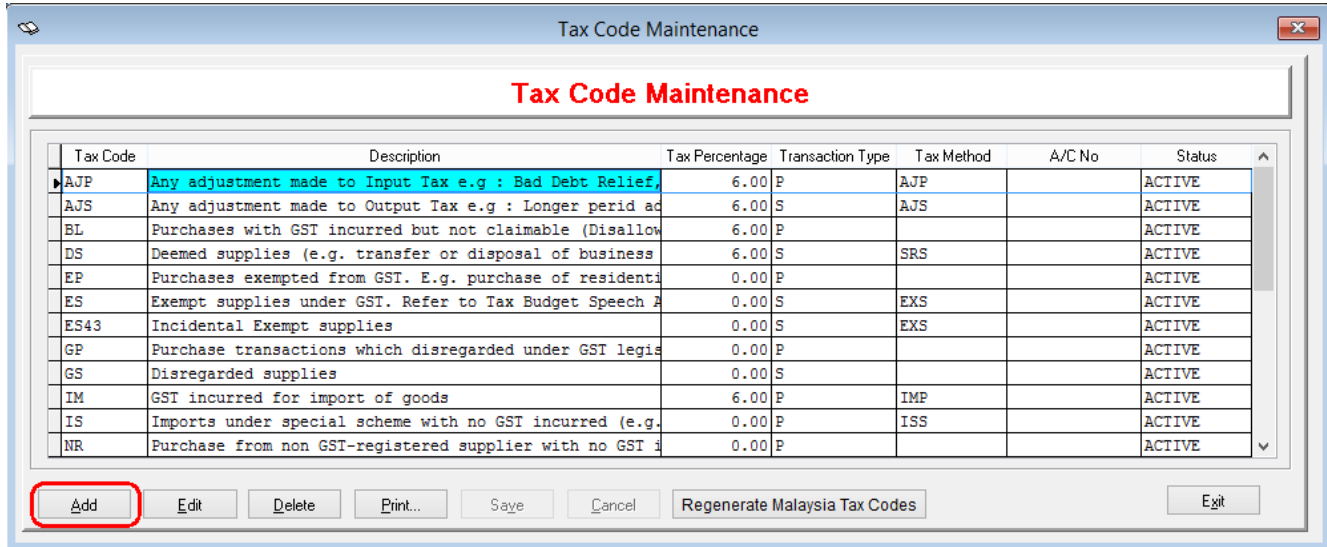


In Sage UBS Inventory:

Maintenance->Miscellaneous Files->Tax Code Maintenance



2. Click [Add]:



3. Example 1:

TX-CG – GST 03 field = 6a , 6b

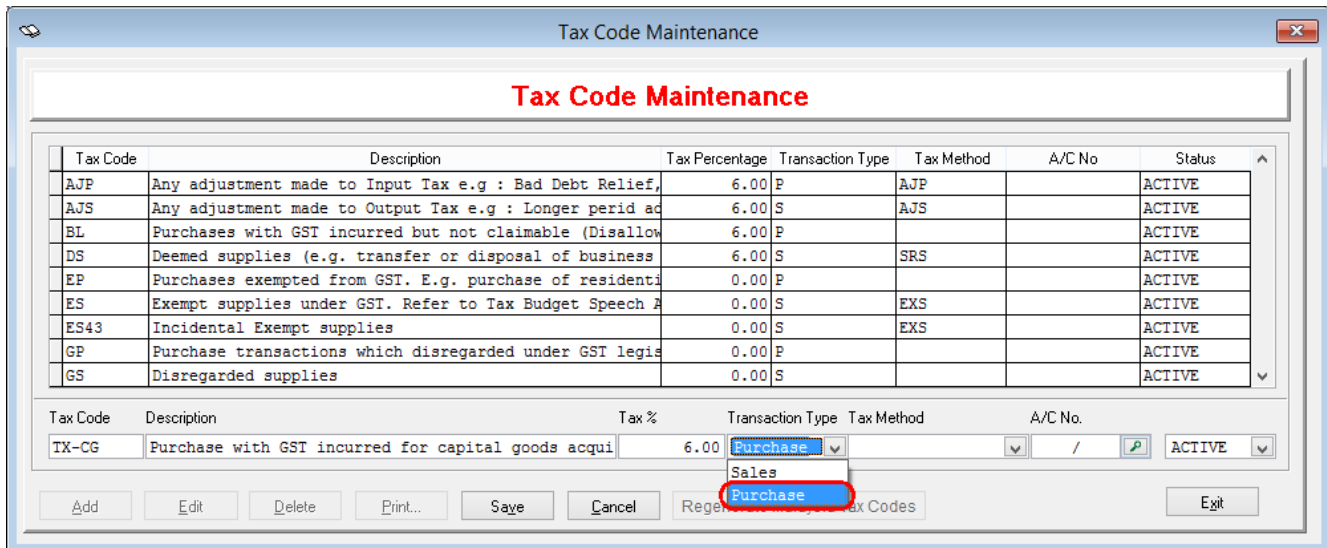
| | | | |
|-------|----|----------|--|
| TX-CG | 6% | 6a,6b,16 | Field 6a & 6b : Input Tax Field 16: Value excluding tax |
|-------|----|----------|--|

Enter New Tax Code: TX-CG

Description: Purchase with GST incurred for capital goods acquisition.

Tax Percentage: 6%

Transaction type: Purchase



Tax Method: SRP

Mapping in GST 03.

Tax Code Maintenance

| Tax Code | Description | Tax Percentage | Transaction Type | Tax Method | A/C No | Status |
|----------|--|----------------|------------------|------------|--------|--------|
| AJP | Any adjustment made to Input Tax e.g : Bad Debt Relief, | 6.00 | P | AJP | | ACTIVE |
| AJS | Any adjustment made to Output Tax e.g : Longer period ad | 6.00 | S | AJS | | ACTIVE |
| BL | Purchases with GST incurred but not claimable (Disallow | 6.00 | P | | | ACTIVE |
| DS | Deemed supplies (e.g. transfer or disposal of business | 6.00 | S | SRS | | ACTIVE |
| EP | Purchases exempted from GST. E.g. purchase of residenti | 0.00 | P | | | ACTIVE |
| ES | Exempt supplies under GST. Refer to Tax Budget Speech A | 0.00 | S | EXS | | ACTIVE |
| ES43 | Incidental Exempt supplies | 0.00 | S | EXS | | ACTIVE |
| GP | Purchase transactions which disregarded under GST legis | 0.00 | P | | | ACTIVE |
| GS | Disregarded supplies | 0.00 | S | | | ACTIVE |

| Tax Code | Description | Tax % | Transaction Type | Tax Method | A/C No. | Status |
|----------|--|-------|------------------|------------|---------|--------|
| TX-CG | Purchase with GST incurred for capital goods acqui | 6.00 | Purchase | | / | ACTIVE |

Standard Rated Purchase/Acquisition|SRP
 Importation of goods |IMP
 Imports Under Special Scheme |ISS
 Input tax adjustments |AJP

4. Click Save:

Tax Code Maintenance

| Tax Code | Description | Tax Percentage | Transaction Type | Tax Method | A/C No | Status |
|----------|--|----------------|------------------|------------|--------|--------|
| AJP | Any adjustment made to Input Tax e.g : Bad Debt Relief, | 6.00 | P | AJP | | ACTIVE |
| AJS | Any adjustment made to Output Tax e.g : Longer period ad | 6.00 | S | AJS | | ACTIVE |
| BL | Purchases with GST incurred but not claimable (Disallow | 6.00 | P | | | ACTIVE |
| DS | Deemed supplies (e.g. transfer or disposal of business | 6.00 | S | SRS | | ACTIVE |
| EP | Purchases exempted from GST. E.g. purchase of residenti | 0.00 | P | | | ACTIVE |
| ES | Exempt supplies under GST. Refer to Tax Budget Speech A | 0.00 | S | EXS | | ACTIVE |
| ES43 | Incidental Exempt supplies | 0.00 | S | EXS | | ACTIVE |
| GP | Purchase transactions which disregarded under GST legis | 0.00 | P | | | ACTIVE |
| GS | Disregarded supplies | 0.00 | S | | | ACTIVE |

| Tax Code | Description | Tax % | Transaction Type | Tax Method | A/C No. | Status |
|----------|--|-------|------------------|------------------|---------|--------|
| TX-CG | Purchase with GST incurred for capital goods acqui | 6.00 | Purchase | Standard Rated P | / | ACTIVE |

5. Example 2: New Sales tax code ZDA

| | | |
|-----|----|---|
| ZDA | 0% | Exportation of goods from Malaysia to Designated Area (Pulau Langkawi, Labuan, & Pulau Tioman) which are subject to zero rated supplies. (By referring Customs Form No. 2 (K2), and/or other reference documents) |
|-----|----|---|

Follow Steps below:

Tax Maintenance->Click [Add] -> Enter the information below:

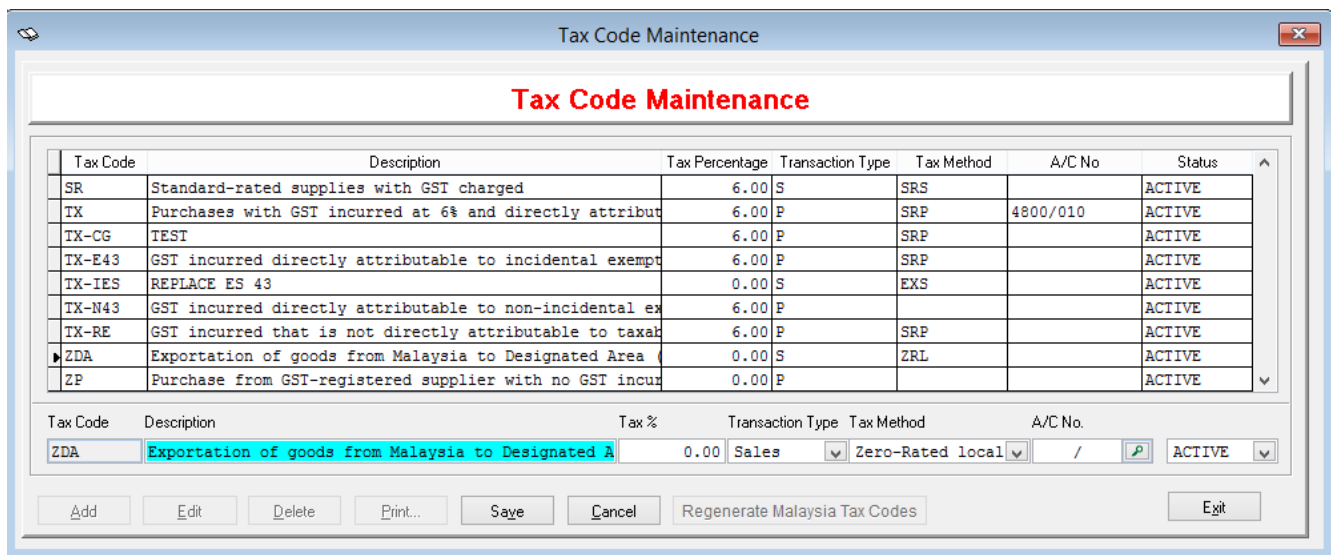
Tax code: ZDA

Description: Exportation of goods from Malaysia to Designated Area (Pulau Langkawi, Labuan, & Pulau Tioman) which are subject to zero rated supplies. (By referring Customs Form No. 2 (K2), and/or other reference documents)

Tax Percentage: 0%

Transaction type: Sales

Tax Method: ZRL



Save->

Important note:

Transaction type :

Sales = GST tax code for Sales

Purchase = GST tax code for Purchase

Tax Method=Mapping of GST-03